\_\_\_\_\_\_\_\_\_\_*[Kop Surat SKPD]*\_\_\_\_\_\_\_\_\_\_

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| Palu, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Nomor :  Sifat :  Lampiran :  Perihal : | 1 (satu) berkas  **Permintaan *User ID* dan *Password* PPK Pengadaan Barang/Jasa** |  | Kepada Yth :  Ketua Layanan Pengadaan Secara Elektronik (LPSE) Kab.Donggala  di -  Donggala |
|  |  | | |
|  | Sehubungan dengan pelaksanaan Pengadaan Barang/Jasa pada \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Nama SKPD]* Kab.Donggala Tahun Anggaran 2016, dimana pemilihan penyedia barang/jasanya akan dilakukan dengan cara elektronik (*e-Tendering*) yang diselenggarakan oleh LPSE.  Berkenaan dengan itu, untuk lancarnya Pengadaan Barang/Jasa dimaksud, kami meminta bantuan untuk memperoleh *User ID* dan *Password* Pejabat Pembuat Komitmen pada LPSE Kab Donggala, dan untuk melengkapi persyaratan Permintaan *User ID* dan *Password* pada LPSE Kabupaten Donggala, terlampir kami sampaikan:   1. Formulir Permintaan *User ID* dan *Password*; 2. *Softcopy* Formulir Permintaan *User ID* dan *Password*; 3. Fotocopy SK Pengangkatan dan Penetapan Pejabat Pembuat Komitmen; 4. Fotocopy Sertifikat Pengadaan Barang dan Jasa;   Demikian disampaikan, atas perhatian dan kerjasama yang baik diucapkan terima kasih. | | |

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|  | **KEPALA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **KAB.DONGGALA** | | |
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|  |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Nama]*** |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Pangkat]* |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Nip]* |  |

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| https://encrypted-tbn0.gstatic.com/  KAB.DONGGALA | | | | **FORMULIR PERMINTAAN *USER ID* DAN *PASSWORD***  **PEJABAT PEMBUAT KOMITMEN**  **PADA LPSE KAB. DONGGALA** | | | | | | | | | |
| **SATUAN KERJA PERANGKAT DAERAH (SKPD)** | | | | | | | | | | | | | |
| **Nama SKPD** | | |  | | | | | | |
| **Alamat** | | |  | | | | | | |
| **Kode Pos** | | |  | | | | | | |
| **Telepon** | | |  | | | | | | |
| **Faximile** | | |  | | | | | | |
| **Kontak Personal** | | |  | | | | | | |
| **PEJABAT PEMBUAT KOMITMEN** | | | | | | | | | | | | | |
| **SK PENGANGKATAN /PENETAPAN PEJABAT PEMBUAT KOMITMEN** | | **Nomor** | | | |  | | | | | | | |
| **Tanggal** | | | |  | | | | | | | |
| **Berlaku s/d Tanggal** | | | |  | | | | | | | |
| **No.** | **Nama** | **NIP** | | | **Pangkat dan**  **Golongan** | **User ID** | | | **Alamat dan**  **Nomor HP** | | ***e-Mail*** | | |
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|  |  |  | | |  | **KEPALA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | |
|  |  |  | | |  | **KABUPATEN DONGGALA** | | | | | | | |
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|  |  |  | | |  |  |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Nama]*** | | | |  |  |
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